DELA COUNTY
is accepting applications for the position of:
E911 GIS Technician
An Equal Opportunity Employer

Deadline to receive applications for this position:
Friday, September 30, 2016 at 4:00 PM

The Delta County Geographic Information Systems (GIS) Department is accepting applications for a full-time E911 GIS Technician. This position is responsible for updating and maintaining the Master Street Address Guide (MSAG), Intrado's application, and Spillman data used by emergency service communications (E911). The candidate must be able to research and resolve MSAG issues, Intrado requests, analyze/assign address ranges, research county clerk documents, and maintain/edit GIS geofiles using ArcGIS software. The candidate will need to facilitate new addresses and provide address certificates to requesting parties.

The position also provides general clerical support for the GIS Department, coordinating with planning; USPS, utility companies, and respond to walk-in public requests. Excellent communication and organizing skills are vital. Occasional field work to collect spatial information is required.

Requirements: Bachelor’s Degree from an accredited college in Geography, GIS or Planning; or GIS Certificate; or an Associate’s degree with experience using ArcGIS and addressing. All applicants must have working knowledge of ArcGIS software and addressing systems, and be proficient with Microsoft Office (MS Word, MS Excel). Must have a valid driver’s license. Must pass background check.

Hourly: $16.34 – $17.30 (Yearly $34,000 – $36,000) depending on qualifications

Interested persons may submit a County Application to Delta County Human Resources on or before Friday, September 30, 2016 at 4:00 PM. Applications may be obtained at the Delta County Courthouse, 501 Palmer Street, Suite 227, Delta, CO 81416 or by calling 970-874-2459. An application and position description may also be obtained on our website at www deltacounty com/jobs. A cover letter and resume may be attached to the completed County application.