

Grading Policies: The University uses the following grades to evaluate academic performance. The letter grades A through E and EU are used in computing the GPA.

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| A (4.0 points) A- (3.7 points) | Excellent performance, superior achievement |
| B+ (3.3 points) B (3.0 points) B- (2.7 points) | Good performance, substantial achievement |
| C+ (2.3 points) C (2.0 points) C- (1.7 points) | Standard performance and achievement |
| D+ (1.3 points) D (1.0 points) D- (0.7 points) | Substandard performance, marginal achievement |
| E (0.0 points) | Unsatisfactory performance and achievement |
| EU (0.0 points) | Unofficial withdrawal |
| CR/NC | Credit, no credit |
| I | Incomplete |
| V | Audit |
| T | Thesis or independent work in progress |

Repeated courses. You may repeat any course taken at the University as long as it is still offered. Hours earned in repeated courses may be counted toward graduation only once. The last grade received is used to compute your grade point average. The grades I, NC, W, V, or T do not qualify for removal of previous grades. All but the last class is identified as a repeated course on your academic record. You must report repeated classes to the Registration Division:

- **ONLINE.** Complete a repeated class notification form via the [Campus Information System](#).
- **IN PERSON.** Visit the Registrar's Office in the Student Services Building, second floor, Window #13.

The Registrar's Office reserves the right to adjust your record whenever a repeated course has not been recorded. This process does not apply to courses that may be taken more than once for credit.

Repeated course fees. By legislative mandate, the State of Utah requires that students be charged the “full cost of instruction” the third time they enroll in the same course. An additional fee of \$100 will be charged per credit hour for the repeated class. Subsequent registrations in the course, beyond the third enrollment, will also be assessed the \$100 per credit hour fee. This policy does not apply to classes taken prior to Fall Semester 2002.

Note: Students paying non-resident tuition will not be affected by this policy as they already pay the “full cost of instruction.” This policy does NOT apply to courses repeatable for credit and the grades of “W” and audit.

1. OFFICIAL REGISTRATION: Only students who are officially registered are listed. Students who are not registered are not authorized to attend classes or to receive credit.
2. CREDIT/NO-CREDIT COURSES:
 - a. CR/NC grades must be given in *all* classes which offer one hour or *less* of credit, unless advance approval has been obtained for letter grades from the relevant college administrative unit.
 - b. Standard letter grades must be given in all classes which offer *more than one* hour of credit, unless advance approval has been obtained for CR/NC grades from the relevant college administrative unit.
3. STUDENTS WITH CR/NC OPTION: Instructors are not advised as to which student(s) have exercised a Credit/No-Credit (CR/NC) option prior to the end of the term. If a student has submitted the CR/NC form to the Registrar, then the grades of "A" through "C" will be changed automatically to "CR". Grades of "D+", "D", "D-", and "E" will be changed to NC.
4. WITHDRAWALS: Students who have officially withdrawn from class will have a "W" listed in the grade column.
5. UNOFFICIAL WITHDRAWAL: When an instructor has no record of attendance or other evidence of participation in the course by a person whose name appears on the Registrar's final grade report, the instructor should enter the grade "EU" for that person. When no grade is entered for any person listed, the Registrar shall record an "EU" for that person. The grade "EU" shall be treated as an "E" in calculating grade point averages.
6. INCOMPLETES: The mark "I" (Incomplete) shall be given and reported for work incomplete because of circumstances beyond the student's control. The grade of "I" must be used only for a student who is passing the course and who needs to complete 20% or less of the course. An "I" must not be used in a way that will permit a student to retake the course without paying tuition. If the student attends the course during a subsequent term as part of the effort required to complete the course, he/she must be registered (either as a regular student or for audit) in the term in which he/she attends. "I" grades will change to an "E" after one year unless a report of credit is submitted by the instructor to the Registrar's Office.
7. THESIS/WORK IN PROGRESS GRADE: The mark "T" (Work in Progress) may be given for thesis or other independent work in progress, but not regular courses.
8. UNREPORTED GRADES: Grades not reported by the deadline will default to an "EU" grade on the student's record. To change the grade, submit a Report of Credit form to the Registrar's Office.

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The "I" and "T" grades are displayed in the drop down menu based on the catalog number of the course. Here is how it breaks down:

ONLY "I" Grade

1000-2000
 3000-3700
 4000-4700
 5000-5700
 6000-6700
 7000-7700

ONLY "T" Grade

3800-3900
 4800-4900
 5800-5900
 6800-6900
 7800-7900

The "I" grade turns into an "E" grade after a calendar year. The "T" grade can remain on a student record without affecting the GPA.